

**The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists**  
**February 23, 2011**  
**10:00 a.m.**

A regular meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, February 23, 2011, at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky 40601.

**Members Present**

Carolyn Breeding, Chairperson  
Jane K. Faith, Secretary  
Leona Gilliam  
Mara Beth Womack  
Sandra Bastin

**Occupations and Professions**

Karen Lockett, Board Administrator

**Members Absent**

Jean Harney Jones  
Ava H. Eaves

**Others in Attendance**

Michael West, Board Counsel

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**Call to Order**

Carolyn Breeding, Chair called the meeting to order at 10:00 a.m.

**Oath of Office**

Ms. Nichols swore in Ms. Bastin as the new Board member. Dr. Bastin replaced Rita Dillman whose term had expired.

**Approval of Minutes**

Ms. Faith made a motion to approve the November 16, 2010 minutes with amendments. Ms. Womack seconded the motion. Motion carried.

**Approval of Financial Statement**

Ms. Faith made a motion to approve the Financial Statement as submitted. Ms. Gilliam seconded the motion. Motion carried.

**Board Chair Report**

**Executive Director's Report**

Ms. Tivitt introduced herself to all the board members, but however Ms. Tivitt could not attend due to other obligations.

**Deputy Executive Director**

Mr. Garr discussed the Executive Orders 2008-454 and 2009-882- Conflict of Interest Disclosure Statement. The Executive Order stated that a conflict of interest occurs when the public duties or responsibilities of a member of a board or commission conflicts with a business, financial or personal interest. A Disclosure of Conflict of Interest Statement was included when needed.

Mr. Garr discussed the Memorandum of Agreement between the Commonwealth of Kentucky. Ms. Gilliam made a motion for the Board to accept and sign Memorandum of Agreement between the Commonwealth of Kentucky. Ms. Faith seconded the motion. Motion carried.

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Mr. Garr presented recommendations from the Auditor of Public Accounts, as a result of recent investigations of other boards. The following recommendations are to assist public and nonprofit Boards in designing and implementing internal controls. These recommendations should assist Board members in providing appropriate financial oversight. Mr. Garr gave a brief summary of various financial policy areas that Board members should consider.

Mr. West stated that he and Mark Brengleman were working on a conference for all Board members.

**Complaint Committee Report**

Complaint #1002 - Dismissed

Ms. Faith made a motion to not file a civil action for injunction against Complaint #1002. Dr. Bastin seconded the motion. Motion carried.

**Board Counsel Report**

Ms. Breeding had asked Ms. Faith and Mr. West to research the requirements of a Dietetic Tech. Mr. West presented the Ohio Board of Dietetics guideline G. Section 4759.10(B) of the Ohio Revised Code allows a dietetic technician who is a graduate of an approved associate degree program in dietetic technology... to be exempted from licensure if practicing under the supervision of a licensed dietitian or registered dietitian and not holding oneself out as a dietitian.

Through written specifically for Section 4759.10(B) of the Ohio Revised Code, this document may also be an applicable guideline for persons meeting Exemption pursuant to Section 4759(E) of the Ohio Revised Code,...Baccalaureate graduate of a dietetics program approved by the ADA who works under the supervision of a licensed dietitian. No action was taken.

**Review Committee Report**

Ms. Leona Gilliam had no report.

**New Business**

The Board received an e-mail regarding being convicted of a felon and wanting to apply for a Nutritionists certification. Ms. Faith made a motion to respond that the Board does not issue advisory opinions, however Pursuant KRS 310.042(1d) states that being convicted of a felony or any offense under state and federal laws involving moral turpitude could be grounds for denial. Ms. Womack seconded the motion. Motion carried.

Ms. Faith made a motion to purchase a plaque for Rita L. Dillman in recognition of her service to the board. Ms. Gilliam seconded the motion. Motion carried.

**Old Business**

No report

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**Continuing Education Reviews & Approval**

Ms. Gilliam made a motion that the following continuing education program(s) and hours be **approved** as specified below:

- Kirstin Anderson - 7 steps ways Pediatric Provides can help kids prevent obesity - Approved for 1.8 hrs.
- Kirstin Anderson - Pressure Ulcer Management: Nutrition Guidelines for your challenging patient - Approved for 1.0 hr.
- Kirstin Anderson - Glycemic Control in the perioperative patient - Approved for 1.2 hrs.
- Laura Duff - Catersource 2011 Conference - Approved for 25.0 hrs.
- Anna Jones - Meeting the challenges to improve cardiovascular outcomes - Approved for 9.0 hrs.
- Annabell Howell - Contemporary Management of Heart failure - Approved for 1.0 hr.
- Annabell Howell - Glycemic Control in the Perioperative patient - Approved for 1.0 hr.
- The Medical Center Women's Health Conference - Approved for 3.0 hrs.

Ms. Faith seconded the motion. Motion carried.

Ms. Gilliam made a motion that the following continuing education program(s) and hours be **denied** as specified below:

- Amy Mcfann - Lung Cancer Treatment - denied for 1.0 hr

Ms. Faith seconded the motion. Motion carried.

**Reinstatement Reviews & Approvals**

Ms. Gilliam made a motion for the **approval** of applications as specified below:

- Laura Allen
- Vernessa Autry
- Jennifer Brown
- Christina Daniels
- Alice Duncan-McDavid
- Keely Hagan
- Sara Hall
- Nissa L. Hill
- Rachel Holt
- Connie Howell
- Virginia L. Carr Johnson
- Jennifer Martin
- Marisa McLin
- Karen McNeas
- Amy Meador
- Karen Osborne
- Julia Peek
- Lynn Pendley
- Judy Pfister
- Donna Ragland
- Elaine Russell
- Holly Q. Ruth
- Marilyn D. Schorin
- Tara Shelton
- Dawn M. Simon

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- Tracy Lynn Stivers
- Amy Taylor
- Colette True
- Carla Washnock

Ms. Faith seconded the motion. Motion carried.

**Applications for licensure**

Ms. Gilliam made a motion for the **approval** of applications as specified below:

- Leslie Barnhart
- Kimberly M. Baumann
- Jessica R. Coffie
- William R. Conkright
- Kara C. Doan
- Monica E. Fowler
- Ann M. Grothe
- Christina E. Hiton
- Erin M. Murnan
- Margaret O. Murphy
- Rebecca Paskievich
- Erica E. Rhoer
- Vallery O. Rice
- Shana L. Roth
- Linda S. Ruff
- Erika R. Selvas
- Katherine N. St. Charles
- Nancy R. Stevens
- Emily Ann Waits
- Laura G. Wentz
- Elizabeth V. Willett
- Lisa R. Zahradnicek

Ms. Faith seconded the motion. Motion carried.

Ms. Gilliam made a motion for the **denial** of application as specified below:

- Lisa Ann Hunt

Ms. Faith seconded the motion. Motion carried.

**Audit Renewals**

Ms. Faith made a motion for the **approval** of Audit renewal as specified below:

- Nancy L. Blaydes

Ms. Gilliam seconded the motion. Motion carried.

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**Next Scheduled Meeting**

- **Complaint Committee - May 25, 2011 @ 9:30 a.m.**
- **Regular Board Meeting - May 25, 2011 @ 10:00 a.m.**

**Approval of Travel/Per Diem**

Ms. Faith made a motion to approve travel and per diem for this Board meeting. Ms. Gilliam seconded the motion. Motion carried.

**Adjournment**

Ms. Faith made a motion to adjourn the meeting at 11:30 a.m. Ms. Gilliam seconded the motion. Motion carried.

**Board Meeting Date:**

January 26, 2011  
March 23, 2011  
May 25, 2011  
July 27, 2011  
September 28, 2011  
November 16, 2011

Approved:

Carolyn Breeding, Board Chair  
Minutes Prepared by Karen Lockett, Board Administrator  
February 23, 2011