

**The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
January 29, 2014
10:00 a.m.**

A regular meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, January 29, 2014 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky 40601.

Members Present

Ava Eaves, Board Chair
Jean Jones
Leona Gilliam
Mara Beth Womack
Lora L. Arnold

Occupations and Professions

Robin Vick, Board Administrator

Members Absent

Dr. Sandra Bastin
Martha Gregory

Others in Attendance

Michael West, Board Counsel

Call to Order

Ms. Eaves, Board Chair called the meeting to order at 10:05 a.m.

Approval of Minutes

Ms. Jones made a motion to accept the minutes. Ms. Womack seconded the motion. Motion carried.

Board Monthly Financial Report

The Board reviewed and discussed. No actions taken.

Board Chair Report

No report

O&P Update Report

The board was informed that the database/on-line license renewal project is anticipated to be completed by June 2014,

The board was informed that Board Members may use the Employee Self Service feature of the Kentucky Human Resources Information System to view per diem payments, reprint W-2's and set up direct deposit.

The board was informed that the Office of State Budget Director is preparing the Governor's Recommended Budget and it was presented January 21, 2013 and if they have any questions regarding the Budget to contact Susan Ellis.

The board was informed of the vacant Board Administrator position and the upcoming vacancy of the Resource Management Analyst II.

Board Counsel Report

The board reviewed the edits by Mr. West on 201 KAR 33:015 and 201 KAR 33:070. Ms. Gilliam made a motion to approve the amended regulation, 201 KAR 33:015 and the new regulation 201 KAR 33:070. Ms. Jones seconded the motion. Motion carried.

Complaint Committee

Complaint #1302 - On-going.

New Business

The board discussed an email from Ms. Lavonne White regarding a possible complaint. The advises that a formal complaint be completed and filed with the Board. Ms. Jones made a motion for Ms. Vick to respond to Ms. White via email. Ms. Womack seconded the motion. Motion carried.

The Board discussed an email from Ms. Cynthia Caywood regarding the scope of practice with vitamins, ordering labs to be drawn and reviewing them with patients. Ms. Womack made a motion for the Board Counsel, Mr. West, to respond to Ms. Caywood. Ms. Arnold seconded the motion. Motion carried.

The board received an e-mail from Mr. Phillip C. Dinn regarding KRS 310.031 and 201 KAR 33:015. Ms. Gilliam made a motion for Mr. West, Board Counsel to respond to Mr. Dinn regarding KRS 310.031 and 201 KAR 33:015. Ms. Arnold seconded the motion. Motion carried.

The board reviewed and discussed the letter from the Academy of Nutrition and Dietetics. The Board accepted the letter.

The board reviewed and discussed the letter from Commission on Dietetic Registration.

Old Business

No report

Continuing Education Reviews

Dr. Bastin made a motion that the following continuing education program(s) and hours be **approved** as specified below:

- American College of Sports Medicine/Susan Peacock - 61st Annual Meeting - Approved for 15.0 hours
- Southern KY AHEC - The Latest Advances in Diabetes - Approved for 7.0 hours

Ms. Jones seconded the motion. Motion carried.

Applications for Licensure

Ms. Womack made a motion for the approval of applications as specified below:

- Margaret Apura - Approved
- Brandeana Breden - Approved
- Cristina Cavanaugh - Approved

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- Andrea Corkran - Approved
- Nicole Cugini - Approved
- Emily C. Denny - Approved
- Elizabeth Dias - Approved
- Ann Marie Dougherty - Approved
- Chelsea Flahive - Approved
- Carrie Hartley - Approved
- Rebecca Hoog - Approved
- Natasha Jones - Approved pending
- Bridget Mahoney - Approved
- Kelly J, Richards - Approved
- Jana Willis - Approved
- Bridget T. Wojciak - Approved

Ms. Jones seconded the motion. Motion carried.

Reinstatement Reviews & Approvals

Ms. Womack made a motion for the approval of Reinstatements as specified below:

- Cindy H. Campbell - Approved
- Ashley Durgin - Approved
- Hilary Halpin - Approved
- Jamee Hatchett - Approved
- Chelsea McDonald - Approved
- Misty Morris - Approved
- Kerry Risner - Approved
- Hallie Shephard - Approved

Ms. Jones seconded the motion. Motion carried.

Audit Renewal Review

Ms. Womack made a motion for the approval of Audits as specified below:

- Mary V. McCauley - Approved
- Amy L. Poetker - Approved
- Cynthia Sullivan - Approved
- Natalie F. Taul- Approved
- Jeannine Walker- Approved

Ms. Jones seconded the motion. Motion carried.

Approval of Travel/Per Diem

Ms. Jones made a motion to approve travel and per diem for this meeting. Ms. Womack seconded the motion. Motion carried.

Next Scheduled Meeting

March 26, 2014

Adjournment

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Ms. Gilliam made a motion to adjourn the meeting at 11:30 a.m. Ms. Arnold seconded the motion.
Motion carried.

Approved:

Ava H. Eaves, Board Chair

Minutes prepared by Robin Vick, Board Administrator