

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
May 30, 2012
10:00 a.m.

A regular meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, May 30, 2012 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky 40601.

Members Present

Ava H. Eaves, Chairperson
Jean Jones, Secretary
Mara Beth Womack
Leoan Gilliam
Carolyn Breeding

Occupations and Professions

Karen Lockett, Board Administrator
Robin Vick, Board Administrator
Courtney F. Bourne, Executive Director
Susan Ellis, Fiscal Supervisor

Members Absent

Dr. Sandra Bastin

Others in Attendance

Michael West, Board Counsel

Call to Order

Ms. Eaves, Chair called the meeting to order at 10:00 a.m.

Approval of Minutes

Ms. Womack made a motion to accept the March 28, 2012 minutes. Ms. Jones seconded the motion. Motion carried.

Board Monthly Financial Report

The Board reviewed and discussed the financial report. No action taken.

Board Chair Report

No Report

O&P Update Report

Ms. Bourne, Executive Director discussed the Administrative Fees. Ms. Bourne informed the Dietitian and Nutritionist board that the Office of Occupations and Professions' operating budget includes staff salaries, lease, utilities, office supplies, equipment and maintenance, computer services, telephone services, janitorial services, etc. Ms. Bourne stated that the administrative fee assessed to Dietitian and Nutritionists of \$54,600 is 4.26% of the operating budget. The Board reviewed and discussed the FY 2013 administrative fees. Ms. Breeding made a motion to accept the FY 2013 Memorandum of Agreement. Ms. Jones seconded the motion. Motion carried.

Board Counsel Report

The Board reviewed a follow up letter to Ms. Anne Marie Newbold sent from Mr. West, Board Counsel regarding if a Dietary Manager, under dietitians in nursing homes qualified. Mr. West informed Ms. Newbold that a Dietary Manager at a nursing home is not required a dietitian or nutritionist license under this Board and its law.

The board discussed the follow up letter sent to Ms. Amy Sapsford from Mr. West, Board Counsel regarding Authoring a book on NICU Nutrition. Mr. West stated that authoring a book on NICU Nutrition which will be made available for mass consumption is not an act which would require licensure. However, if Ms. Sapsford would reinstate her Dietitian license she would have to pay the reinstatement fees and meet the CEU requirement.

New Business

The Board reviewed and discussed the e-mail from Ms. Cathy Morris regarding ordering of laboratory testing. Ms. Eaves stated that it was not prohibited, but would suggest to check with the companies policies.

The Board discussed grandfathering Certified Nutritionists. Ms. Breeding stated that she would try to have more information at the upcoming board meeting regarding grandfathering Certified Nutritionists. No actions were taken.

The Board discussed requiring verification from applicants when they apply for Kentucky licensure or certification. Ms. Gilliam made a motion for Karen Lockett, Board Administrator to provide a verification form for the board to review at the upcoming board meeting. Ms. Gregory seconded the motion. Motion carried.

Old Business

No report

Continuing Education Reviews and Approval

Ms. Gilliam made a motion that the following continuing education program(s) and hours be approved as specified below:

- Jennifer Alvis - Nutrition and the late preterm infant - Approved for 1.0 hr
- Kirstin Anderson - Renal Vascular Resistance and Diabetes - Approved for 16.0 hrs
- Pamela Anderson - Nutrition and the late preterm infant - Approved for 1.0 hr
- Linda Brooks - Nutrition and the late preterm infant - Approved for 1.0 hr
- Catherine L. Brown - 3rd Annual Brest Feeding Summit - Approved for 5.0 hrs
- Amber Christian - General College Chemistry I - Denied for 45.0 hrs
- Amber Christian - Human anatomy and Physiology I & II - Denied for 120.0 hrs
- Amber Christian - Development through the lifespan: Psychology - Denied for 45.0 hrs
- Amber Christian - Human anatomy and Physiology II - Denied for 20.0 hrs
- Laura Ann Duff - Cater Source conference and tradeshow - Denied for 28.0 hrs
- Jane K. Faith - Wasting in Chronic Kidney Disease - Approved for 0.5 hr
- Ciara Ferguson - ASMBS Annual meeting - Approved for 23.0 hrs
- Suzanne Gore - KY Renal Dietitians Spring Meeting - Approved for 6.0 hrs
- Karen C. KaKar - CPH 614 Managerial epidemiology - Approved for 15.0 hrs
- Rose W. Kingston - 34th Annual Congress - Approved for 29.0 hrs

- Starr Lenz - Nutrition and the late preterm infant - Approved for 1.0 hr
- Amy Parris - Nutrition and the late preterm infant - Approved for 1.0 hr
- Jennifer Royalty - Nutrition and the late preterm infant - Approved for 1.0 hr
- Theresa Ryzowyce - Nutrition and the late preterm infant - Approved for 1.0 hr
- Kathleen Schmidt - Adult health - Denied for 82.5 hrs

Ms. Breeding seconded the motion. Motion carried.

Applications for Licensure

Ms. Gilliam made a motion for the approval of applications as specified below:

- Heather B. Craig - Approved
- Sarah L. Gajewski - Approved
- Stephany Gholston - Approved
- Lyndsay A. Gonzalez - Approved
- Madalyn E. Hay - Approved
- Kathy S. Jackson - Approved
- Lydia B. Jones - Approved
- Michael H. Kaylor - Approved
- Jennifer Chia Yi Lien - Approved
- Kelly Marie Maglio - Approved
- Carolyn Louise Maynare - Approved
- Whitney Renee Reeder - Approved

Ms. Jones seconded the motion. Motion carried.

Reinstatement Reviews & Approvals

Ms. Gilliam made a motion for the approval of Reinstatements as specified below:

- Erin Brown - Approved
- Amber Cranfield - Approved
- Amy L. Sapsford - Deferred
- Jaclynn A. Williams - Approved

Ms. Jones seconded the motion. Motion carried.

Approval of Travel/Per Diem

Ms. Jones made a motion to approve travel and per diem for this meeting. Ms. Gilliam seconded the motion. Motion carried.

Next Scheduled Meeting

- Complaint Committee - May 30, 2012 @ 9:30
- Regular Board Meeting - May 30, 2012 @ 10:00